

From: Alvin Pollard [mailto:apollard@mclennan.edu]
Sent: Monday, March 22, 2010 10:22 AM
To: 'ben.cox@tstc.edu'; 'abillings@hotworkforce.com'
Cc: Alvin Pollard; Mickey Reyes; Judy Pavelka; Bridgit Moore
Subject: new program application

TO: Dr. J. Ben Cox, Coordinator of Curriculum, Texas State Technical College, ben.cox@tstc.edu
Anthony Billings, Executive Director, Heart of Texas Workforce Development Board,
abillings@hotworkforce.com

FROM: Al Pollard, Vice President Program Development, McLennan Community College

DATE: March 22, 2010

SUBJECT: Application for new workforce education program

This notice serves as our intent to apply for a new workforce education program leading to an Associate of Applied Science Degree in Medical Assistant Education at McLennan Community College, Waco. It is our plan to submit an application for program approval to the Coordinating Board staff by May 1, 2010, and, if the program is approved, for Fall 2010 implementation.

If members of the Central Texas Regional Council or the local Workforce Development Board have questions about our intent to offer this program please inform me as soon as possible.

Sincerely,

Al Pollard
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