



## Dual Credit Request to Enroll In More Than Two Courses Juniors and Seniors

**Students must have demonstrated outstanding academic performance in order to request more than 2 courses per semester as indicated by the Texas Higher Education Coordinating Board rules: Chapter 4, Subchapter D, 4.85 Dual Credit Requirements.**

*High school students shall not be enrolled in more than two dual credit courses per semester. Exceptions to this requirement for students with demonstrated outstanding academic performance and capability may be approved by the principal of the high school and the chief academic officer of the college.*

**NCTC POLICY FOR OUTSTANDING ACADEMIC PERFORMANCE AND CAPABILITY:**

**NCTC Cumulative GPA of 3.5 or higher      AND      NO NCTC grade lower than a "C"**

**STUDENT is responsible for attaching a current unofficial NCTC transcript for verification.**

Request for transcripts can be made online at [www.my.nctc.edu](http://www.my.nctc.edu)

Student Name: \_\_\_\_\_ Grade \_\_\_\_\_

NCTC Student ID (9 digit number) \_\_\_\_\_

High School: \_\_\_\_\_

Semester and Year of Enrollment at College: \_\_\_\_ Fall      \_\_\_\_ Spring      \_\_\_\_ Summer      Year: \_\_\_\_

SUBJECT				NUMBER				SEC#		TERM CODE				COURSE TITLE				HIGH SCHOOL			

High School Principal \_\_\_\_\_ Date \_\_\_\_\_

NCTC VP Instruction \_\_\_\_\_ Date \_\_\_\_\_